



**Date:**

# K9 Rescue Group (Inc)

## VOLUNTEER APPLICATION

For the welfare of our beloved dogs and for your own personal safety and wellbeing, there are a number of strict criteria that our volunteers must be able to meet. These include but are not limited to:

1. Age limits apply for volunteer's insurance. Restrictions apply for persons over 65 years of age. Kennel volunteers must be 16 years or over. Office volunteers must be 18 years or over.
2. You must be physically fit and capable of carrying out the duties and tasks that might be assigned to you if working in the kennels with dogs.
3. You must follow direction given to you by authorised persons. All volunteers must sign a Policy and Procedure Acknowledgment and comply with our policies and procedures.
4. New volunteers must attend an induction and pay an admin fee of \$30.00 (with Police Clearance provided), or \$45.00 (if K9 Rescue is to source Police Clearance on volunteer's behalf).
5. Volunteer will receive training and will be attending K9 Rescue on a probationary basis only. K9 Rescue reserve the right to review volunteer training and progress and assess applicant as to their suitability of a permanent rostered position.

We hope that you can appreciate our need to ensure that all of these criteria are met, but if you have any queries at all then please contact our Volunteer Coordinator to discuss in greater detail.

Contact information			
<b>Name</b>			
<b>Postal Address</b>			
<b>Mobile/Phone</b>		<b>Date of Birth</b>	
<b>Email Address</b>			
In Case of Emergency- Person to Notify			
<b>Full Name:</b>		<b>Contact Number:</b>	
<b>Relationship to you:</b>			
Volunteering (Area of Interest)			
Please indicate which of following areas you would like to volunteer by placing a tick in the box:			
<b>Kennels</b>		Must be confident handling dogs of varying sizes and working independently	
<b>Office</b>		General administration, reception duties. Please rate your computer literacy skills by circling one of the following: <b>None Basic Intermediate Advanced</b>	
<b>Other</b>		Fundraising Co-Ordinator / Fundraising Assistants / Gardener & Yard Work	
Your Commitment			
<b>Do you wish to volunteer on a WEEKLY or FORTNIGHTLY basis?</b>			
<b>How many shifts per week/fortnight are you able to commit to?</b>			
<b>Why do you wish to become a K9 Rescue Volunteer?</b>			
<b>How did you hear about volunteering at K9 Rescue Group?</b>			



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Available Shift Times		
Please circle or highlight your approximate availability		
DAY	KENNELS	OFFICE
Sunday	7am to 1pm 1pm to 5pm	1pm to 5pm
Monday	7am to 1pm 1pm to 5pm	10am to 3pm
Tuesday	7am to 1pm 1pm to 5pm	10am to 3pm
Wednesday	7am to 1pm 1pm to 5pm	10am to 3pm
Thursday	7am to 1pm 1pm to 5pm	<b>Office closed</b>
Friday	7am to 1pm 1pm to 5pm	10am to 3pm
Saturday	7am to 1pm 1pm to 5pm	1pm to 5pm
<b>Please provide details (brief) of previous paid/voluntary work experience with animals, admin or fundraising in the last 10 years:</b>		
<b>Do you have any medical conditions or disabilities?</b> If yes, please provide details including any medication / treatment / care requirements →		
<b>Do you need a carer / support worker? Yes or No</b>		
<b>Do you have a current first aid certificate?</b>		
<b>If available, what is your current (within the last 12 months) Police clearance reference number?</b>		
<b>Have you ever had a criminal conviction?</b>		
<b>Volunteer Application Date</b>		
<b>Volunteer Signature</b>		

*Thank you for your application, one of our friendly team will be in touch with you via email within 5 business days*

**Please email completed form to: [lara@k9dogrescue.org.au](mailto:lara@k9dogrescue.org.au)**