



# K9 Rescue Group (Inc)

## VOLUNTEER APPLICATION

**Date:**

For the welfare of our beloved dogs and for your own personal safety and wellbeing, there are a number of strict criteria that our volunteers must be able to meet. These include:

1. Age limits apply for volunteer's insurance, age limit 16-80.
2. Kennel volunteers must be 16 years or older (if you are 16 or 17 you must provide written permission from your parent or legal guardian).
3. Office Volunteers must be 18 years or older.
4. As per our policy, to be a volunteer at K9 a police clearance is required.
5. You must be physically fit and capable of carrying out the duties and tasks that might be assigned to you if working in our kennels with dogs.
6. You must follow direction given to you by authorized persons and comply with our policies and procedures.
7. Once accepted, all new volunteers must attend induction training and pay an induction fee. If you already have a police clearance and provide it to us the induction fee is \$30. If you do not currently have one the induction is \$40 and you will need to fill in the supplied police clearance application form.

We hope that you can appreciate our need to ensure that all of these criteria are met, but if you have any queries at all then please contact our Volunteer Coordinator to discuss in greater detail.

Contact information			
<b>Name</b>			
<b>Postal Address</b>			
<b>Mobile/Phone</b>		<b>Date of Birth</b>	
<b>Email Address</b>			
In Case of Emergency - Person to Notify			
<b>Full Name:</b>		<b>Contact Number:</b>	
<b>Relationship to you:</b>			
Volunteering (Area of Interest)			
Please indicate which of following areas you would like to volunteer by placing a tick in the box:			
<b>Kennels</b>	<input type="checkbox"/>	Must be confident handling dogs of varying sizes and working independently	
<b>Office</b>	<input type="checkbox"/>	General administration, reception duties. Please rate your computer literacy skills by circling one of the following: <b>None</b> <b>Basic</b> <b>Intermediate</b> <b>Advanced</b>	
<b>Fundraising</b>	<input type="checkbox"/>	Various events available	
Your Commitment			
<b>Do you wish to volunteer on a WEEKLY or FORTNIGHTLY basis?</b>			
<b>How many shifts per week/fortnight are you able to commit to?</b>			
<b>Why do you wish to become a K9 Rescue Volunteer?</b>			



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Available Shift times		
Please circle or highlight your availability		
DAY	KENNELS	OFFICE
Sunday	7am till finished 1pm to 5pm	1pm to 5pm
Monday	6am to 10am 9am to 1pm 1pm to 5pm	10am to 3pm
Tuesday	6am to 10am 9am to 1pm 1pm to 5pm	10am to 3pm
Wednesday	6am to 10am 9am to 1pm 1pm to 5pm	10am to 3pm
Thursday	7am till finished 9am to 1pm 2:30pm to 5pm	Office closed
Friday	6am to 10am 9am to 1pm 1pm to 5pm	10am to 3pm
Saturday	7am till finished 1pm to 5pm	1pm to 5pm
<b>Please provide brief details of previous paid / voluntary work with animals, admin or fundraising in the last 10 years:</b>		
<b>Do you have any medical conditions or disabilities?</b> If yes, please provide details including any medication/treatment/care requirements →		
<b>Do you have a current first aid certificate?</b>		
<b>Do you have a current Police clearance?</b>		
<b>Please list your traffic convictions from the past 3 years.</b>		
<b>Have you ever had a criminal conviction?</b>		
<b>Volunteer Application Date</b>		
<b>Volunteer Signature</b>		

*Thank you for your application, the Volunteer Coordinator will be in touch with you via email within 5 business days to advise the outcome of your application and make arrangements to attend an upcoming induction date.*